

**UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA**

Plaintiff(s) , v. , Defendant(s)	Case No. C  <b>NOTICE OF NEED FOR ADR PHONE CONFERENCE</b>
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Counsel report that they have met and conferred regarding ADR and that they:

- have not yet reached an agreement to an ADR process OR
- request an Early Settlement Conference with a Magistrate Judge

Date of Case Management Conference

The following counsel will participate in the ADR phone conference:

Attorney Name & Party Representing	Phone & Email Address

*Civil Local Rule 16-8 and ADR Local Rule 3-5 require that lead trial counsel participate in a telephone conference with a member of the ADR Legal Staff before the Case Management Conference. The ADR Unit ([adr@cand.uscourts.gov](mailto:adr@cand.uscourts.gov)) will notify you of the date and time of your phone conference.*

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
 Attorney for Plaintiff

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
 Attorney for Defendant

**Important!** E-file this form in ECF using event name: "Notice of Need for ADR Phone Conference (ADR LR 3-5)."